

The *Application Manager* is a powerful and easy-to-use tool that enables you to write your own reports by accessing information from the CONTRAC2 database.

Report Writer

- ♦ Generate custom reports and save them for future use.
- ♦ Modify existing reports without starting over.
- ♦ Generate inquiries as well as reports.
- ♦ Generate custom labels.
- ♦ Interface easily to popular word processing and spreadsheet programs.

Sorting

- ♦ Customize the way the file is sorted, displaying information the way you need it.

Selection

- ♦ Search and select information on any field you need for inquiries or reports.

Totaling

- ♦ Sub-total or total any amounts for analysis.

Menu Writer

- ♦ Create custom report menus to suit each user's specific tasks.

Security

- ♦ Define menu access by login or password.
- ♦ Restrict access by menu, report, file, and fields within a file.

On-line Help

- ♦ Available throughout the Application Manager.
- ♦ Simply enter "?" and instructions appear on the screen relevant to the task.